

Integrated Management System Policy

Our company, GZ Media a.s., with its seventy years of history, offers services in the production of CDs, DVDs and printing products and data carriers and their subsequent packaging, regardless of their size or complexity.

The company management has drawn up this Integrated Management System Policy which includes the management of quality, the environment and supply chain security:

- 1) achieving customer satisfaction by implementing a high level of professionalism, accuracy, speed and completeness of the services offered; everything which is related to the given contract shall be done consistently in the required quality and in a timely manner;
- 2) meeting customers' needs by supplying the market with products which comply equally with the requirements of quality, safety, economy and environmental safety and are manufactured from non-conflicting minerals (tantalum, tungsten, tin, gold);
- 3) quality assurance as the highest objective of all company employees; consistent quality assurance during every activity has a crucial significance for the company;
- 4) quality management in order to have a positive effect on the company's economic performance;
- 5) meeting the legal and other relevant requirements concerning the company's activities;
- 6) continuously increasing the efficiency and effectiveness of the integrated management system, product and service quality and monitoring the environmental aspects and, on the basis thereof, continuously reducing the negative environmental impacts;
- 7) constantly developing the security management system of the supply chain in order to protect our own technical and information assets and the information assets of our business partners;
- 8) reducing the risk related to suppliers' access to the company's assets;
- 9) maintaining the agreed level of security of information and product deliveries in accordance with the partner agreements;
- 10) continually preventing security threats which could have a negative effect on the quality and security of the supply chain.

The company management undertakes to:

- 1) specify the integrated system policy annually in the form of evaluable targets of the integrated management system;
- 2) reshape individual targets to specific tasks and regularly check and evaluate their fulfilment;
- 3) take immediate corrective measures in the event of non-fulfilment of the fixed-term tasks or target indicators;
- 4) create the conditions for all employees to meet these targets;
- 5) ensure resources to meet the objectives of the integrated management system, both financial and personnel;
- 6) encourage all employees to ensure information security within the supply chain;
- 7) educate and develop employees in the area of the integrated management system and the supply chain business partners in the area of security;

The company management expects the company employees to:

- 1) consistently and accurately comply with the procedures and regulations set out in the integrated management system documentation;
- 2) be highly responsible for their own work;
- 3) practise strict self-control and be demanding when assessing quality at all levels;
- 4) report every imminent risk of the compromising of the integrated system and eliminate or minimise the risk if it is within the employee's capacity.

A handwritten signature in blue ink, appearing to be 'M. Štěřba', written over a horizontal line.